



DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
OFFICE OF THE DIRECTOR, EUROPE
UNIT 29649
APO AE 09136



April 29, 2016
16-EUR-003

MEMORANDUM FOR SUPERINTENDENTS, DoDEA-EUROPE
PRINCIPALS, DoDEA-EUROPE

SUBJECT: Accelerated Withdrawal Due to PCS SY 2016-17

References:

- (a) DoDEA Regulation 2905.01, "School Attendance," August 26, 2011 w/ch 1 Aug 12, 2013
- (b) Director, DoDEA-Europe Memorandum 15-EUR-003, "Accelerated Withdrawal" March 11, 2015 (hereby cancelled)

Reference (a) permits principals to authorize the accelerated withdrawal of students from school 20 or less instructional days prior to the end of a semester. This policy recognizes that due to military necessity, families are occasionally required to move prior to the end of the school year and that children should not be penalized for this. The 20-day limit provides reasonable flexibility without compromising academic standards or placing the student in an untenable position in regard to mastery of curriculum content. This provision was never intended to apply to, or be extended for, the convenience of family travel, visits, or other discretionary reasons. The policy therefore requires verification of the date of sponsor's departure, i.e., Permanent Change of Station (PCS) or other official orders, to school officials in order to receive consideration for full academic credit. Students who withdraw prior to the 20-day limit receive "*grades to date*" rather than final grades. The gaining school is responsible for determining grade level placement and credits.

The accelerated withdrawal dates for SY 2016-2017 are as follows:

- Most DoDEA-E Schools: December 7, 2016 (First Semester) and May 18, 2017 (End of SY). Students must be in school all day on the last school day prior to the accelerated withdrawal date (December 6 and May 17 respectively).
- AFNORTH, Bahrain, Geilenkirchen, Kleine Brogel, and SHAPE Schools: See individual school calendars. Students must be in school all day on the last school day prior to the accelerated withdrawal date.

You should be confident of my complete support should you be questioned or challenged in the enforcement of this policy. A school procedure for parents and staff should be published or highlighted in school handbooks - especially at the high school level. Questions or concerns may be addressed to Mr. Harvey Gerry, Chief of Staff.

DELL McMULLEN
Director, DoDEA-Europe